

PROCEDURE FOR APPLICATION

Students who want to be considered for the *PSCSW Awards for Clinical Excellence* should E-mail the application form to pscsw@pscsw.org. In addition, to be considered you must:

1. Complete the application form.
2. Complete one case-study paper, 20 pages or less. **The paper must preserve the client's and the agency's anonymity and disguise all identifying details.** Please apply a descriptive title, include a reference page and utilize APA format throughout the paper. Please adhere to the guidelines provided as closely as possible in writing the paper as the judges will reference them in their review. If your clinical work does not correspond to a particular guideline, please integrate an explanation into the paper. Include an abstract of 5 - 8 sentences. Candidates may find that papers written for course work with revisions that follow the guidelines will meet the criteria to be considered for the Award.
3. Obtain written permission (a hardcopy letter) from the agency to submit case-study paper for review. Send permission letter and completed application form to: **PSCSW, P.O. Box 147, Darby, PA 19023**. Please indicate to agency administrators that identifying details of the case will be disguised and the paper will not be published by PSCSW but may be available for PSCSW members to read upon request. If agency administrators are not available, please contact the awards program coordinator.
4. Submit your paper via email, attaching the application form and case-study paper in Microsoft Word, and send to Kristina Snyder at **pscsw@pscsw.org**.

Put **“PSCSW Paper Competition”** in the subject line. You will get a confirmation email. You **must** send the agency permission letter by mail, postmarked by the deadline. Please keep PSCSW informed of any changes in your phone number or email address.

The deadline is May 1st, 2022