

## **PROCEDURE FOR APPLICATION**

Students who are interested in being considered for the ***PSCSW Awards for Clinical Excellence*** should mail the application form on the back page. To submit an application, you must:

1. Complete the application form.
2. Complete one case study paper, 20 pages or less. The paper should preserve the client and agency's anonymity and disguise all identifying details. Please apply a descriptive title, include a reference page, and utilize APA format throughout the paper. Please adhere to the guidelines provided as closely as possible in writing the paper, as the judges will reference them in their review. If your clinical work does not correspond to a particular guideline please integrate an explanation into the paper. Candidates may find that papers written for course work, with revisions that follow the guidelines, will demonstrate the clinical skills required for the Award.
3. Submit one copy of a letter by hardcopy providing written permission from the agency, for use of the case study accompanying the application. Please mail to:

**Kristina Snyder, Administrative Assistant  
PSCSW, P.O. Box 147, Darby, PA 19023**

Please indicate to agency administrators that identifying details about the case are disguised and the paper is not published by PSCSW, but may be available for PSCSW members to read upon request. If agency administrators are not available please contact the awards program facilitator.

4. Submit your paper by email, attaching the application form and paper in Word format, and send to Kristina Snyder at **[pscsw@pscsw.org](mailto:pscsw@pscsw.org)**.

Put **“PSCSW Paper Competition”** in the subject line. You will get a confirmation email. You **must** send the agency permission letter by mail, postmarked by the deadline. Please keep PSCSW informed of any changes in your phone number or email address.

**The deadline is April 20, 2020**

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